



📍 Shankhadhar Chowk, Madhyapur Thimi - 4. Bhaktapur

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🌐 www.chanakya.edu.np

APPLICATION FORM

BATCH 20_ _ BS

APPLICATION FORM

PERSONAL DETAILS

First Name:

Last Name:

DOB: BS AD

Gender: Male Female Other

Nationality:

Address:

Email:

Tel: Mobile:

PP Size Photo
(Recently Taken)

PERSONAL DETAILS

Father's Details

First Name:

Last Name:

Address:

Occupation:

Tel: Mobile:

Mother's Details

First Name:

Last Name:

Address:

Occupation:

Tel: Mobile:

Guardian's Details

First Name:

Last Name:

Address:

Occupation:

Tel: Mobile:

Relationship:

ALL IN BLOCK LETTER

SCHOOL BACKGROUND

Name of School:

Address: S.E.E Grade/ GPA:

Grade Secured in Individual Subjects

Compulsory Subjects	Grade
English	
Nepali	
Mathematics	
Science	
Social Studies	
Health, Population & Environment (HPE)	
Opt I	
Opt II	

COLLEGE ADMISSION REQUIREMENTS

Compulsory Subjects

English | Nepali | Accountancy

Elective Subjects selection options (Choose anyone)

Option A <input type="checkbox"/>	<u>Social Studies</u>	<u>Hotel Management</u>	<u>Travel & Tourism</u>
Option B <input type="checkbox"/>	<u>Social Studies</u>	<u>Economics</u>	<u>Business Studies</u>
Option C <input type="checkbox"/>	<u>Social Studies</u>	<u>Economics</u>	<u>Computer Science</u>
Option D <input type="checkbox"/>	<u>Social Studies</u>	<u>Economics</u>	<u>Hotel Management</u>
Option E <input type="checkbox"/>	<u>Social Studies</u>	<u>Economics</u>	<u>Business Maths</u>
Option F <input type="checkbox"/>	<u>Basic Maths</u>	<u>Economics</u>	<u>Business Studies</u>
Option G <input type="checkbox"/>	<u>Basic Maths</u>	<u>Economics</u>	<u>Computer Science</u>

Shift: Morning Day

Do you need transportation facility? Yes No

If yes, specify the location (Relevant for morning shift only)

Pick up:

Drop Location:

Please use extra sheet for the MAP.

List **Scholarship, Awards** or other **recognitions** of excellence that you have won. (If any)

List **hobbies** you have or **activities** you enjoy doing.

How did you come to know about Chanakya HSS?

Newspaper Guardian/ Parents Social Media Chanakya Faculty/ Staff Brochure

Friends Senior Chanakya Students, Name:

What made you to apply in Chanakya HSS?

List medical conditions or disabilities. (If any)

Documents Required along

1. Two PP size photo
2. SEE or equivalent Grade Sheet (Transcript)
3. Character Certificate

To be Signed by the Applicant

I confirm that all the information provide on this form are correct to the best of my knowledge.

Name :

Sign :

Date :

Form Submitted Date: [] Form Regd. No: []

Subject: [] Shift: []

Eligibility

Written Test: []

Subject Interview: []

Behavior Test: []

Approved for Admission in Grade XI [] XII []

With Condition: []

Recommend by: []

Approved By: []

Date: []

Recommendation of Interviewer for Admission:

Acceptable: [] Unacceptable: []

Talked about fee confirmation: Yes [] No []

Monthly: []

Security Deposit: []

Medical: []

Practical: []

Total Amount (Annually):

Signature (Approved By): Date:

Scholarship:

on admission fee: on monthly fee:

Note:

Above fee structure is valid for only one year and may change next year on the basis of student's performance in the pre-board examination or in any other circumstances.

Signature: (Student)

Signature: (Parents/ Guardians)

Chanakya Higher Secondary School expects its students to maintain a high standard of discipline and behavior during the entire duration of the academic session both within and outside the school premises. Students enrolled in this school are required to abide by all the rules allocated to the titles herein.

Attendance

1. Students must attend all the classes regularly.
2. Students must maintain a minimum of 90% attendance in every term. If not, he/she will be consider "NQ" (Not Qualified) and not be allowed to appear in the Final Examination.
3. Leaves should be applied for in advance by their parents/ Guardians in written.
4. Frequent absence without prior notice may result in dismissal of the student from the school.

Behavioral Constraint

1. The students are expected to be punctual. Therefore, they are required to be within the college premises before the starting time. Nor will any students be allowed to leave their classes in between until the end of last class, except for some exceptional cases.
2. College will not tolerate any students misbehaving or under the influence of narcotics, lethal drugs, weapons, violence, alcohol or cigarettes. If found guilty will result in immediate dismissal from the college.
3. Strict action, suspension and fines will be imposed against those who make unauthorized leave, bunk classes or damage college equipments/ property.
4. Students are required to attend college in proper prescribed college uniform and maintain good level of grooming and hygiene.
5. Students are not allowed to use mobile phones or any electronic devices within the college premises. They are to be switched off and left with the security guard while entering the college.
6. Student involved in anykind of Cyber bullying / harassing will not be tolerated. This will be dealt very seriously and a strict action will be taken
7. In case of disputes, the decision of the institution will be final and binding. Chanakya HSS reserves the right to modify/ eliminate existing norms and formulate new ones at given time in the future if deemed necessary.

Assignments & Examination

1. All the students are required to complete their assignments and assigned works by the teacher/ college within the deadline given
2. The students should compulsory attend all the mid-term, terminal and pre-board exams as scheduled by the institution.
3. Absence or failure in any subject in internal examination will be fined Rs-250 for each re-test per subject.
4. In case of any dues, students will not allowed to sit the examination.
5. Parents/ Guardians are required to attend and collect the results of all internal examination on the prescribed date.

College Fees

1. Fees and deposits must be paid by the parents/ students within the due dates. Failing to pay the dues on time will be penalized Rs. 10 Per Day. (within 15th of every month)
2. No refund of fees will be made upon withdrawal/ cancellation of admission in any circumstances, security deposit will be only refunded after successful completion of course or otherwise. Security deposit will be seized if any student leaves the course in between.

I/ We hereby have very carefully read all the above rules & regulations of yhe school/ college and agree to abide them at all time. In case of the failure to do so, T/we shall accept the judgement decided by Chanakya authority in any circumstance.

Signature: (Student)

Signature: (Parents/ Guardians)



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